LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS

BASIC FINANCIAL STATEMENTS
WITH
SUPPLEMENTAL INFORMATION
SCHEDULES

AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date NOV 1 6 2011

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA BASIC FINANCIAL STATEMENTS WITH SUPPLEMENTAL INFORMATION SCHEDULES AS OF AND FOR THE YEAR ENDED JUNE 30, 2011

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BASIC FINANCIAL STATEMENTS

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INDEPENDENT AUDITORS' REPORT

Board Members of the Louisiana State Board of Architectural Examiners 9625 Fenway Avenue, Suite B Baton Rouge, Louisiana 70809

I have audited the accompanying business-type activities of the Louisiana State Board of Architectural Examiners, a component unit of the State of Louisiana, as of and for the year ended June 30, 2011, which collectively comprise the Board's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Louisiana State Board of Architectural Examiners' management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Louisiana State Board of Architectural Examiners as of June 30, 2011, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated August 11, 2011, on my consideration of the Louisiana State Board of Architectural Examiners' internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

The required supplemental information, as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measurement and presentation of the required supplemental information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Louisiana State Board of Architectural Examiners' basic financial statements. The accompanying supplemental information, as listed in the table of contents under Supplemental Schedules and Information and Other Required Supplementary Information, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Stephen Yost LLC September 12, 2011

REQUIRED SUPPLEMENTAL INFORMATION (PART 1 OF 2)

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS IUNE 30, 2011

The purpose of this section is to offer a narrative overview and analysis of the Louisiana State Board of Architectural Examiners' (hereafter referred to as the Board) financial performance during the year ended June 30, 2011. This document focuses on the current year activities, resulting changes and currently known facts. It should be read in conjunction with the financial report taken as a whole.

Highlights of the Board as a Whole

- The Board's assets exceeded its liabilities by \$783,117 at June 30, 2011
- Revenues exceeded revenues by \$12,683 for the year ended June 30, 2011
- Staff and board members continue to represent Louisiana on several national boards

Overview of the Financial Statement Presentation

These financial statements are comprised of these components – (1) management's discussion and analysis, (2) basic financial statements, (3) notes to the financial statements and (4) required supplemental information. There is also other supplemental schedules and information contained in this report provided for additional information.

Basic Financial Statements. The basic financial statements present information for the Board as a whole. Statements in this section include the following:

Statement of Net Assets. This statement presents information on all of the Board's assets and liabilities with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Board is improving or not.

Statement of Revenues, Expenses and Changes in Fund Net Assets. This statement presents information showing how the Board's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This statement is designed to show the Board's financial reliance on general revenues.

Statement of Cash Flows. The change in cash as a result of current year operations is depicted in this statement. The cash flow statement includes a reconciliation of operating income (loss) to the net cash provided by or used for operating activities as required by GASB No. 34.

The basic financial statements can be found on pages 12-15 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2011

Required Supplemental Information. As a component unit of the State of Louisiana, the Board complies with the reporting requirements of the Division of Administration, Office of Statewide Reporting and Accounting. Included as other required supplemental information is the Louisiana Comprehensive Annual Financial Report completed with information relative to the Board.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain other information that is deemed useful to readers of this report.

Financial Analysis of the Board

Net assets are an indicator of the Board's financial position front year to year. A summary of net assets follows.

SUMMARY OF NET ASSETS

•	2011	2010
Assets	· · · · · · · · · · · · · · · · · · ·	
Current assets	\$ 541,294.14	\$ 539,399.77
Non-current assets	<u>326,871.53</u>	<u>293,428.94</u>
Total Assets	868,165.67	832,828.71
Liabilities		
Current liabilities	5,155.27	.00
Non-current liabilities	<u>79.893.83</u>	<u>78,414.74</u>
Total Liabilities	<u>85,049.10</u>	<u>78,414.74</u>
Net Assets		
Invested in general fixed assets, net of related debt	40,250.91	8,189.18
Unrestricted	<u>742,865.66</u>	<u>746,224.79</u>
Total Net Assets	783,116.57	<u>754,413.97</u>

Net assets of the Board increased by \$12,683 between June 30, 2010 and June 30, 2011.

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2011

A summary of changes in net assets is as follows:

SUMMARY OF CHANGES IN NET ASSETS

	<u>2011</u>	<u>2010</u>
Operating Revenues	\$ 493,952.50\$	473,119.40
Operating Expenses	(482,839.54) 11,112.96	(447,404.61) 25,714.79
Operating Income		
Non-operating Revenues (Expenses)	<u>1,569.83</u>	<u>2,829.44</u>
Change in Net Assets	12,682.79	28,544.23

Operating revenues increased by \$20,833 or 4.4% while non-operating revenues decreased by \$1,260 or more than 44%. Expenses increased by a higher amount, \$35,435 or 7.9% more than the prior year's expenses.

Cash flow activity of the Board for the past two years is as follows:

STATEMENT OF CASH FLOWS

_	2011	2010
Cash and cash equivalents provided by (used for):		
Operating activities	\$ 38,764.32	\$ 40,256.17
Non-capital financing activities	.00	.00.
Capital and related financing activities	(37,059.10)	(1,954.38)
Investing activities	<u>189.15</u>	<u>204.86</u>
Net Increase in		
Cash and Cash Equivalents	1,894.37	38,506.65
Cash and cash equivalents, beginning of year	<u>539,399.77</u>	500,893.12
Cash and cash equivalents, end of year	541,294.14	<u>539,399.77</u>

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2011

Budgetary Highlights

The original and final budgets are presented in the accompanying required supplemental information. Operating revenues were more than anticipated by \$17,252 or 3%. Expenses were \$35,465 or 6% less than anticipated. Expenses are always held below that which is actually received. Overall, the change in net assets was a positive difference of \$49,287.

Capital Asset and Debt Administration

Capital Assets: The Board's investment in capital assets, net of accumulated depreciation, at June 30, 2011 and 2010, was \$40,251 and \$8,189, respectively. Additions in the current include computers and related equipment. All assets were properly recorded with the State of Louisiana and a detailed list is maintained.

Capital assets at year-end are summarized as follows:

CAPITAL ASSETS Net of Accumulated Depreciation Business-Type Activities

2011

2010

Depreciable Assets
Furniture/equipment

\$ 40,250.91

\$ <u>8,</u>189.18

Debt Administration: Long-term debt of the Board includes compensated absences at amounts of \$13,805 and \$13,507 at June 30, 2011 and 2010, respectively. There is also an estimated balance of \$66,088 for post-employment health and life insurance benefits, up from \$48,888 in the prior year.

Economic Environment and Next Year's Budget

The Board plans to continue its awards and intern development program. Increased renewals online continues to be a goal of the Board.

Request for Information

This financial report is designed to provide a general overview of the Board's finances, comply with finance-related laws and regulations and demonstrate the Board's commitment to public accountability. Any questions or requests for additional information can be obtained by contacting Ms. Mary "Teeny" Simmons, Executive Director, at 9625 Fenway Avenue, Suite B, Baton Rouge, Louisiana 70809, 225-925-4802.

FUND FINANCIAL STATEMENTS

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA STATEMENT OF NET ASSETS JUNE 30, 2011

	Business-type Activities
ASSETS	
Current Assets	
Cash and cash equivalents	\$ 541,294.14
Non-Current Assets	
Investments	286,620.62
Capital assets, net of accumulated depreciation	40,250.91
Total Non-Current Assets/Total Assets	868,165.67
LIABILITIES	
Current Liabilities Payroll withholdings and related payables Accrued salaries	5,155.27
Total Current Liabilities	5,155.27
Non-Current Liabilities	·
Compensated absences payable	13,805.41
Other post-employment benefits plan payable	66,088.42
Total Non-Current Liabilities	79,893.83
Total Liabilities	85,049.10
NET ASSETS	
Invested in general fixed assets, net of related debt	40,250.91
Unrestricted, designated:	10,230.71
Post-employment benefits	310,000.00
Unrestricted, undesignated	432,865.66
Total Net Assets	783,116.57

See Accompanying Notes and Auditors' Report

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS YEAR ENDED JUNE 30, 2011

		Business-type Activities
OPERATING REVENUES		
Licenses and other fees	Total Operating Revenues	\$ 493,952,50 493,952.50
OPERATING EXPENSES		
Salaries and related benefits		201,443.24
Meetings, conferences and travel		60,542.46
Professional services		83,284.65
General and administrative		132,572.00
Depreciation		4,997.19
	Total Operating Expenses	482,839.54
•	Operating Income	11,112.96
NON-OPERATING REVENUES (EXPI	ENSES)	
Interest income		1,569.83
Net Non-	Operating Revenues (Expenses)	1,569.83
	Change in Net Assets	12,682.79
Total Net Assets, beginning	,	754,413.97
Prior period adjustment - compensated	absences	16,019.81
Total Net Assets, ending		783,116.57

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS ' STATE OF LOUISIANA STATEMENT OF CASH FLOWS YEAR END JUNE 30, 2011

	Business- type
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 493,952.59
Cash paid to suppliers for goods/services Cash paid to employees for services	(260,280.98) (197,668.65)
Net Cash Provided by Operating Activities	38,764.32
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	·
Acquisition of capital assets	(37,059.10)
Net Cash Provided by Capital and Related Financing Activitie	s (37,059.10)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest received	189.15
Net Cash Provided by Investing Activities	189.15
Net Increase in Cash and Cash Equivalents	1,894.37
Cash and Cash Equivalents, beginning of year	539,399.77
Cash and Cash Equivalents, end of year	541,294.14

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA STATEMENT OF CASH FLOWS (Continued) YEAR END JUNE 30, 2011

DEGOVERY LATION OF ODED ATIME DICOME		siness-Type Activities
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating income	\$	11,112.96
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:		
Depreciation	•	4,997.19
Increase (decrease) in liabilities:		
Payroll liabilities		5,155.27
Compensated absences payable		298.90
Other post-employment benefits plan payable		17,200.00
Net Cash Provided by Operating Activities		38,764.32

NOTES TO FINANCIAL STATEMENTS

INTRODUCTION

The Louisiana State Board of Architectural Examiners is a component unit of the State of Louisiana. It was created within the Office of the Governor as provided by Louisiana Revised Statute 37:142. The Board serves as a statewide authority to license and regulate the practice of architecture in the State of Louisiana.

The Board is composed of 7 members that are appointed by the Governor of the State of Louisiana and serve six-year terms. Five of the members must be licensed architects that have practiced architecture for at least 7 years. One of the members must be an architect employed for at least seven years prior to his/her appointment in architectural education or as an administrator of building design, construction or design standards for government at the local, state or national level. The remaining board member is one that is not actively engaged in or retired from the professions of architecture, engineering, interior design, landscape architecture or the design/construction of buildings. Board members, as authorized by Louisiana Administrative Code 46:317(C), may receive a per diem of \$138 per day in addition to actual expense reimbursement to attend meetings or conduct board-approved business.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting practice of the Louisiana State Board of Architectural Examiners conforms to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513 and to the guides set forth in the Louisiana Governmental Audit Guide, and to the industry audit guide Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

Financial Reporting Entity: Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Codification Section 2100, the Board is considered a component unit of the State of Louisiana because the State exercises oversight responsibility in that the Governor appoints the board members and public service is rendered within the State's boundaries. The accompanying financial statements present only the transactions of the Louisiana State Board of Architectural Examiners.

Fund Accounting: The Board uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate entity with a self-balancing set of accounts. Funds of the Board are classified under one category: proprietary. This category, in turn, is further divided into separate fund types. The fund classifications and a description of each existing fund type follow:

<u>Proprietary Funds</u> — account for activities that are similar to activities found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds of the Board include the following fund types:

I. Enterprise – account for operations (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Basis of Accounting/Measurement Focus: In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles and are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy.

Basis of accounting refers to when revenues and expenses are recognized and reported and relates to the time of the measurement, regardless of the measurement focus applied. The fund financial statements of the Board are reported using an economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and liabilities associated with the operation of business-type activities are included in the statement of net assets. Revenues are recognized when earned, and expenses are recognized at the time the liabilities are incurred. In these statements, capital assets are reported and depreciated in each fund, and long-term debt is reported.

Application of FASB Statements and Interpretations: Reporting on governmental-type and business-type activities is based on FASB Statements and Interpretations issued after November 30, 1989, except where they conflict or contradict GASB pronouncements.

Operating/Non-Operating Revenues: Proprietary funds separately report operating and non-operating revenues. Revenues from transactions of the Board's licensing activities are considered operating revenues. All other revenues, which are reported as cash flows from capital or non-capital financing and investing, are reported as non-operating revenues.

Budgets and Budgetary Accounting: Subject to the Louisiana Licensing Agency Budget Act established by Louisiana Revised Statutes 39:1331-1342, the Board adopts an annual budget prepared in accordance with the basis of accounting utilized by that fund. The Board must approve any revisions that alter the total expenditures. Although budget amounts lapse at year-end, the Board retains its unexpended net assets to fund expenditures of the succeeding year.

Cash and Cash Equivalents: Cash and cash equivalents include amounts in demand deposits and certificates of deposit. Under state law, the Board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

For purposes of the statement of cash flows, all highly liquid investments with a maturity of three months or less are considered to be cash equivalents.

Investments: Investments are limited by Louisiana Revised Statute 33:2955. If the original maturities of investments exceed 90 days, they are classified as investments. Otherwise, the investments are classified as cash and cash equivalents. In accordance with GASB Statement No. 31, investments are recorded at fair value with the corresponding increase or decrease reported in investment earnings.

Inventory: Inventory of the Board includes only office supplies and printed materials, the amount of which is considered immaterial. Therefore, the acquisition of these items is expensed when purchased, and the inventory on hand at year-end is not reported in the accompanying financial statements.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Capital Assets: The Board's assets are recorded at historical cost. Depreciation is recorded using the straight-line method over the useful lives of the assets. Generally, the Board includes all capital acquisitions with a cost of \$5,000 in its fixed asset inventory. However, certain items at a cost below that amount may be capitalized if benefits of the item will extend beyond one year and/or the Board wants to monitor the item.

Compensated Absences: Employees of the Board had accumulated and vested \$13,805.41 in employee leave benefits as of June 30, 2011. This total was computed in accordance with GASB Codification Section C60.150.

Net Assets: In the statements of net assets, the difference between a government's assets and liabilities is recorded as net assets. The three components of net assets are as follows:

Invested in Capital Assets, Net of Related Debt

This category records capital assets net of accumulated depreciation and reduced by any outstanding balances of bonds, mortgages, notes or other borrowings attributable to the acquisition, construction or improvement of capital assets.

Restricted Net Assets

Net assets reserved by external sources such as banks or by law are reported separately as restricted net assets. When assets are required to be retained in perpetuity, the non-expendable net assets are recorded separately from expendable net assets. These are components of restricted net assets.

Unrestricted Net Assets

This category represents net assets not appropriable for expenditures or legally segregated for a specific future use. Restricted resources are exhausted before unrestricted net assets are used.

NOTE 2 – CASH AND CASH EQUIVALENTS

The following is a summary of cash and cash equivalents at June 30, 2011:

Book Balance Bank Balance

Interest-bearing demand deposits

\$ 541 294.14 \$ 569,030.32

These deposits are stated at cost, which approximates market. Under state law, they must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding, or custodial bank that is mutually acceptable to both parties.

With the adoption of GASB Statement No. 40, only deposits that are considered exposed to custodial credit risk are required to be disclosed. The Board does not have any deposits that fall within this category. Deposits of the Board are secured with insurance through FDIC and collateral pledged by its agent banks.

NOTE 3 – INVESTMENTS

Investments can be exposed to custodial credit risk if the securities underlying the investment are uninsured and unregistered, not registered in the name of the entity or are held either by the counterparty or the counter-party's trust department or agent but not in the entity's name. All investments of the Board are certificates of deposit with maturities extending beyond 90 days. They are not subject to custodial credit risk. At June 30, 2011, the Board had three certificates whose reported amount equaled its fair value as follows:

<u>Maturity</u>	Interest Rate	<u>Amount</u>
7/13/12	1.00%	\$ 117,591.18
8/10/11	.75%	79,074.01
6/29/11	.059%	89,955.43
		286,620.62
	7/13/12 8/10/11	7/13/12 1.00% 8/10/11 .75%

NOTE 4 - LEAVE

Annual and Sick Leave. The Board's employees earn and accumulate annual and sick leave at varying rates depending on their years of full-time service and are credited at the end of each month of regular service. Accumulated leave is carried forward to succeeding years without limitation. Requests for leave must be made to and approved by the Director. Upon termination, employees are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as current year expenditures when leave is earned. Only annual leave is accrued in the accompanying statement of net assets, the amount unpaid at June 30, 2011, being \$13,805.41.

Compensatory Leave. Non-exempt employees, according to the guidelines contained in the Fair Labors Standards Act, may be paid for compensatory leave earned. Upon termination or transfer, an employee is paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. This pay is based on the employee's hourly rate of pay at the time of termination or transfer. There was no compensatory leave time accrued at June 30, 2011.

NOTE 5 - RETIREMENT SYSTEM

Substantially all of the employees of the Board are members of the Louisiana State Employees Retirement System (System), a cost sharing multiple-employer, defined benefit pension plan. The System is a statewide public retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees.

All full-time employees are eligible to participate. Benefits vest with 10 years of service. At retirement age, employees are entitled to annual benefits equal to 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service plus \$300 for employees hired before July 31, 1986. Vested employees are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service or (c) age 60 with 10 years of service. An option of reduced benefits at any age with 20 years of service is available. The System also provides death and disability benefits. Benefits are established or amended by state statute. The System issues an annual financial report that is available to the public including financial statements and required supplementary information of the System. That report may be obtained by contacting the Louisiana State Employees Retirement System, P. O. Box 44213, Baton Rouge, La. 70804-4213, 225-922-0605 or 800-256-3000.

Covered employees are required to contribute 7.5% of gross salary to the plan, and the Board is required to contribute at an actuarially determined rate as required by Louisiana R.S. 11:102. That rate for the year ended June 30, 2011 was 22%. Contributions to the System for the years ended June 30, 2011, 2010 and 2008, were \$31,181, \$25,910 and \$24,887, respectively.

NOTE 6 - POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board may provide certain continuing health care and life insurance benefits for its retired employees through the Louisiana Office of Group Benefits. Substantially all of the Board's employees become eligible for those benefits if they reach normal retirement age while working for the Board and were covered by the Board's active medical plan immediately prior to retirement. Those benefits include joint payment of monthly premiums for the coverage provided.

Plan Description. The State of Louisiana's Other Post-Employment Benefit Plan (OPEB Plan) is an agent multiple-employer plan administered by the Louisiana Office of Group Benefits (OGB). There are three plans available to eligible retirees for health care — OGB Preferred Provider Organization (PPO), Humana Health Maintenance Organization (HMO) and United Exclusive Provider Organization (EPO). Participants eligible for Medicare coverage can choose one of two OGB Medicare Advantage Plans, either an HMO or private fee-for-service (PFFS) plan. Life insurance benefits include basic term life, basic plus supplemental term life, dependent term life and employee accidental death and dismemberment coverage. The policy is underwritten by The Prudential Insurance Company of America.

LRS 42:801-883 provides for the authority under which benefit provisions are established and may be amended. The OGB does not issue a stand-alone report; however, it is included in the Louisiana Comprehensive Annual Financial Report (CAFR). The CAFR may be obtained from Office of Statewide Reporting and Accounting Policy's website at www.doa.la.gov/osrap, writing to P. 0. Box 94095, Baton Rouge, LA 70804-9095 or by calling 225-342-0708.

Funding Policy. LRS 42:801-883 provides for the authority under which the obligations of the plan members and the system are established and may be amended. For employees hired prior to January 1, 2002, the cost of coverage is shared 25% by the participant and 75% by the Board with the exception of single retirees under age 65. He/she must pay 25% of the active employee cost. Employees hired on or after January 1, 2002, pay a percentage of the total contribution rate based on his/her years of service at retirement (under 10 yrs. – 81%; 10-14 yrs. – 62%; 15-19 yrs. – 44%; 20+ yrs. – 25%). A lifetime maximum for healthcare benefits is set at \$5,000,000 for the PPO, HMO and EPO plans. The retiree must pay 50% of the life insurance premiums for him or herself and 88% for his/her spouse. Maximum coverage is capped at \$50,000.

Premiums paid for healthcare coverage vary depending on the plan chosen. For the year ended June 30, 2011, this amount ranges from \$341 to \$356 per month for single members with Medicare or \$1,016 to \$1,097 per month without Medicare.

Premiums paid for retiree and spouse range from \$1,218 to \$1,378 per month for those with Medicare or \$1,783 to \$1,938 per month for those without Medicare. The rates for retirees with children are slightly higher than the single rates and family coverage is slightly higher than the retiree/spouse rates. The plan is currently financed on a pay-as-you-go basis by the Board.

OPEB Cost/Obligation. The Board's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. A level percentage of payroll amortization method, open period, was used. The total ARC for the year beginning July 1, 2010, is as follows:

The Board's OPEB obligation for the year ended June 30, 2011, is as follows:

\$ 17,088
2,000
(1,900)
17,188
17,188
48,900
66,088

Utilizing the pay-as-you-go method, the Board contributed 0% of the annual post-employment benefits cost during the current year. Because this is the first year of implementation, information for prior years is not presented.

Funding Status and Funding Progress. As of June 30, 2011, the Board had not made any contributions to its post-employment benefits plan trust. A trust was established during the current year but was not funded although the Board did designate \$310,000 of its retained earnings for future post-employment benefits. Thus, it has no plan assets and a funding ratio of zero. Funding status and progress is summarized below.

Unfunded actuarial accrued liability (UAAL)	\$ 66,088
Covered payroll (active employees)	111,400
UAAL as a percentage of covered payroll	59%

Actuarial Methods/Assumptions. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial method and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculations.

In the July 1, 2010 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 4% investment rate of return (net of administrative expenses) and initial annual healthcare cost trend rate of 8.0% and 9.1% for pre-Medicare and Medicare eligible's, respectively, scaling down to ultimate rates of 5% per year. The unfunded actuarial accrued liability is being amortized as a level percentage of payrolls on an open basis. The remaining amortization period at July 1, 2010, was twenty six years.

NOTE 7 - LEASES

Operating Leases. The Board previously executed a lease for office space for a term of five years beginning on August 1, 2002, payable at \$2,672.83 per month or \$32,073.96 annually. The lease includes an additional option term of five years which was exercised in July of 2007. For the year ended June 30, 2011, lease payments of \$35,281.32 were made.

A copier is being leased from Pitney Bowes and is paid on a month-to-month basis. Payments during the year were \$3,951.

Capital Leases. The Board has no capital leases.

NOTE 8 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2011, was as follows:

	Beginning <u>Balance</u>	Additions Reti	rements	Ending Balance
Capital Assets, being depreciated Furniture and equipment Less: accumulated depreciation	\$11,135.82 2,946.64	\$ 37,059.10 \$ 4,997.19	.00	\$ 48,194.74 7,943.83
Net Furniture and Equipment/ Net Capital Assets, being depreciated	<u>8,189.18</u>	<u>32,061.91</u>	<u>.00.</u>	40,250.91

NOTE 9 – LONG-TERM LIABILITIES

Long-term liability activity for the year ended June 30, 2011, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Compensated absences Other post-	\$ 13,506.51	\$3,843.94	\$ 3,545.04	\$ 13,805.41	\$ 0.00
employment benefits plan	48,900.00	17,188.00	.00	66,088.00	.00
Total	<u>62,406.51</u>	21,031.94	<u>3,545.04</u>	79,893.41	<u>.0 0.</u>

NOTE 10 - RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.

NOTE 11 - LITIGATION

There is no litigation that would require disclosure in this financial report.

NOTE 12 – SUBSEQUENT EVENTS

There were no events between the close of the year through issuance of this report that would materially impact these financial statements.

NOTE 13 – PRIOR PERIOD ADJUSTMENT

An adjustment was made for annual leave payable to reduce prior year's balance by the amount of \$16,020. It was determined that the prior year balance need to be adjusted to reflect actual annual leave time payable as of June 30, 2010.

REQUIRED SUPPLEMENTAL INFORMATION (PART 2 OF 2)

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA **BUDGETARY COMPARISON SCHEDULE** YEAR ENDED JUNE 30, 2011

•		Budgeted Am		Amounts (Budgetary	Variance with Final Budget Positive	
	C	riginal	<u>Final</u>	Basis)	(Negative)	
OPERATING REVENUES Licenses and other fees	\$	476,700 \$	476,700 \$	493,952	\$ (17,252)	
OPERATING EXPENSES		· ·			·	
Salaries and related benefits		223,300	223,300	201,443	21,857	
Meetings, conferences and		61,000	61,000	60,542	458	
Professional services		69,200	69,200	83,285	(14,085)	
General and administrative		162,300	162,300	132,572	29,728	
Capital outlay		35,000	35,000	37,493	(2,493)	
Total Operating Expenses	<u> </u>	550,800	550,800	515,335	35,465	
Operating Income (Loss)	•	(74,100)	(74,100)	(21,383)	52,717	
NON-OPERATING REVENUES (EXPENSES)						
Interest income		5,000	5,000	1,570	(3,430)	
Change in Net Assets		(69,100)	(69,100)	(19,813)		
			,			
Net Assets, beginning - as restated		770,708	770,708	770,708	<u> </u>	
Net Assets, ending		701,608	701,608	750,895	49,287	

SUPPLEMENTAL SCHEDULES AND INFORMATION

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS JUNE 30, 2011

In compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature, this schedule of per diem paid to board members is presented for the year ended June 30, 2011.

<u>Name</u>	Amount
Bacque, Allen J.	\$ 2,385.00
Blitch, Ronald J.	2,703.00
Brierre, Creed	1,590.00
Brinson, J. David	2,226.00
Cardone, Jr., John	3,021.00
LeBlanc, Richard J.	3,021.00
McKinney, Robert W.	<u>2,385.00</u>
Total	<u>17,331.00</u>

STEPHEN YOST LLC

CERTIFIED PUBLIC ACCOUNTANT 8412 JEFFERSON HIGHWAY

8412 JEFFERSON HIGHWAY HARAHAN, LOUISIANA 70123

MEMBER: AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

OFFICE (504) 733-3100 FAX (504) 733-3132

REPORT ON COMPLIANCE AND OTHER MATTERS AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board Members of the Louisiana State Board of Architectural Examiners 9625 Fenway Avenue, Suite B Baton Rouge, Louisiana 70809

I have audited the financial statements of the governmental activities and the aggregate remaining fund information of the Louisiana State Board of Architectural Examiners, a component unit of the State of Louisiana, as of and for the year ended June 30, 2011, which collectively comprise the basic financial statements as listed in the table of contents and have issued my report thereon dated August 11, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Louisiana State Board of Architectural Examiners' financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Louisiana State Board of Architectural Examiners' internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Louisiana State Board of Architectural Examiners' internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Louisiana State Board of Architectural Examiners' internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

My consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management and Legislative Auditor and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, the Legislative Auditor distributes this report as a public document.

Stephen Yost LLC September 12, 2011

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2011

I have audited the financial statements of the Louisiana State Board of Architectural Examiners as of and for the year ended June 30, 2011, and have issued my report thereon dated September 12, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of June 30, 2011, resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

1. Report	on Internal Control a	and Compliance Material to the Finance	cial Statements
Internal Control		Material Weakness	
			No
Compliance		Control Deficiency(ies)	No
		Compliance Material to F/S	
2. Federal Awards		•	No
		Control Deficiency(ies)	No
N/A			
Section H	Financial Stateme	ent Findings	
N/A			-
Section HI	Federal Award F	indings and Questioned Costs	
N/A			

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS YEAR ENDED JUNE 30, 2011

Section 1

Internal Control and Compliance Material to the Financial Statements

N/A

Section II

Internal Control and Compliance Material to Federal Awards

N/A

Section III

Management Letter

N/A

LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA MANAGEMENT'S CORRECTIVE ACTION PLAN YEAR ENDED JUNE 30, 2011

Section I

Internal Control and Compliance Material to the Financial Statements

N/A

Section II

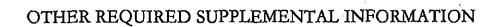
Internal Control and Compliance Material to Federal Awards

N/A

Section III

Management Letter

N/A



LOUISIANA STATE BOARD OF ARCHITECTURAL EXAMINERS STATE OF LOUISIANA SUPPLEMENTAL INFORMATION SCHEDULES JUNE 30, 2011

LOUISIANA'S COMPREHENSIVE ANNUAL FINANCIAL REPORT

As a component unit of the State of Louisiana, the financial statements of the Louisiana State Board of Architectural Examiners are included in Louisiana's Comprehensive Annual Financial Report. Following are the statements being submitted to the Division of Administration for reporting purposes. The amounts recorded have been subjected to the same auditing procedures as those recorded in the accompanying financial statements.

LOUISIANA BOARD OF ARCHICTECTURAL EXAMINERS

STATE OF LOUISIANA Annual Financial Statements June 30, 2011

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G.	Leave	
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R.	Government-Mandated Nonexchange Transactions (Grants)	
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Y.	Due to/Due from and Transfers	
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CC.	Impairment of Capital Assets (See OSRAP Memo 11-36, A	ppendix B)
DD.	Employee Termination Benefits	
EE.	Pollution Remediation Obligations	·
FF.	American Recovery and Reinvestment Act (ARRA)	
Cahadulas		

Schedule of Per Diem Paid to Board Members Schedule of Comparison Figures and Instructions

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Schedule Number

STATE OF LOUISIANA Annual Financial Statements Fiscal Year Ended June 30, 2011

LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS 9625 FENWAY AVENUE, SUITE B BATON ROUGE, LA 708809

Division of Administration
Office of Statewide Reporting
and Accounting Policy
P. O. Box 94095
Baton Rouge, Louisiana 70804-9095

Physical Address: 1201 N. Third Street Claiborne Building, 6th Floor, Suite 6-130 Baton Rouge, Louisiana 70802 Legislative Auditor
P. O. Box 94397
Baton Rouge, Louisiana 70804-9397

LLAFileroom@lla.la.gov.

Physical Address: 1600 N. Third Street Baton Rouge, Louisiana 70802

NOTARY PUBLIC Iduren Huyes Groen #89717.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Mary "Teeny" Simmons. Executive Director of The Louisiana State Board of Architectural Examiners who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of The Louisiana State Board of Architectural Examiners at June 30, 2011 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, this 7th day of November, 2011.

Mark libin	
Signature of Agency Official	
Prepared by: MALY Simming	,
Title: Steatore Director	
Telephone No.: 725 923 4802	
Date: 11 7 11	
Email Address: Leeny & 15 BAE, BRCOLMA	jL. Con
,	

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS,BTA) BALANCE SHEET AS OF JUNE30, 2011

ASSETS CURRENT ASSETS:

CURRENT ASSETS:	
Cash and cash equivalents	\$ 541,294
Restricted Cash and Cash Equivalents	
Investments	286,621
Derivative instrument	
Deferred outliflow of resources	
Receivables (net of allowance for doubtful accounts)(Note U)	
Due from other funds (Note Y)	
Due from federal government	
Inventories	
Prep ay ments	
Notes receivable	
Other current assets	
Total current assets	827,915
NONCURRENT ASSETS:	·
Restricted assets (Note F):	— ····
Cash	
Investments	
Receivables	
Investments	
Notes receivable	
Capital assets, net of depreciation (Note D)	
Land and non-depreciable easements	·
Buildings and improvements	
Machinery and equipment	40,251
Infrastructure	
Intempible assets	
Construction/Development-in-progress	
Other noncurrent assets	
Total noncurrent assets Total assets	40,251
i ciai asseis	\$ 868,166
LIABILITIES	•
CURRENT LIABILITIES:	
Accounts payable and accruals (Note V)	S 5,156
Derivative instrument	
Deferred inflow of resources	
Due to other funds (Note Y)	
Due to federal government	
Deferred revenues	
Amounts held in custody for others	
Other current liabilities	
Current portion of long-term liabilities: (Note K)	
Contracts payable	
Compensated absences payable	
Capital lease obligations	· ·
Claims and litigation payable	
Notes payable	
Pollution remeditation obligation Bonds payable (include unamortized costs)	
Other long-term liabilities	
Total current liabilities	
NONCURRENT LIABILITIES: (Note K)	5,156
Contracts payable	
Compensated absences payable	13,805
Capital lease obligations	13,003
Claims and litigation payable	
Notes payable	
Pollution remediation obligation	
Bonds payable (include unamortized costs)	<u> </u>
OPEB payable	66,088
Other long-term liabilities	
Total noncurrent liabilities	79,893 The
. Total liabilities	95 1/40
NET ASSETS	accompanying
Invested in capital assets, net of related debt	40,251 notes are an
Restricted for:	integral part of
Capital projects	this financial
Debt Service	statement.
Unemployment compensation	Statement.
Other specific purposes	
Unrestricted	742,866
Total net assets	783,117
Total liabilities and net assets	\$ 868,166

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2011

OPERATING REVENUE Sales of commodities and services Assessments Use of money and property Licenses, permits, and fees Other Total operating revenues	\$	493,952 493,952
OPERATING EXPENSES Cost of sales and services		
Administrative		477,842
Depreciation		4,997
Amortization		
Total operating expenses		482,839
Operating income(loss)		11,113
NON-OPERATING REVENUES (EXPENSES)		
State appropriations		
Intergovernmental revenues(expenses)		
Taxes		••••••
Use of money and property		1,570
Gain on disposal of fixed assets		
Loss on disposal of fixed assets		<u></u>
Federal grants Interest expense		
Other revenue		
Other expense		
Total non-operating revenues(expenses)		1,570
Income(loss) before contributions, extraordinary items, & transfers		12,683
Capital contributions		
Extraordinary item - Loss on impairment of capital assets		
Transfers in		
Transfers out		
Change in net assets		12,683
Total net assets – beginning		770,434
Total net assets - ending	\$	783,117

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2011

		Program Revenues					Net (Expense)
<u>F</u>	xpenses	Charges for Services		Operating Grants and Contributions	Capit Grants Contribu	and	Revenue and Changes in Net Assets
Entity \$	482,840 1	493,952	. \$_		\$	s	11,112
General revenues:							
Taxes							
State appropriation	is .						
Grants and contrib	utions not restr	icted to specifi	c pro	grams			
Interest							1,570
Miscellaneous							
Special items							
Extraordinary item - Los	s on impairme	nt of capital ass	sets				
Transfers							
Total general reve	nues, special ite	ms, and transf	ers				<u>1,570</u>
Change in	net assets						12,682
Net assets - beginning as	s restated			•			770,434
Net assets - ending					•	\$	783,116

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS(BTA) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2011

Statement D (continued)

Cash flows from operating activities		
Cash received from customers	\$ 493,953	
Cash payments to suppliers for goods and services	(257,519)	
Cash payments to employees for services	(197,670)	
Payments in lieu of taxes		
Internal activity-payments to other funds		
Claims paid to outsiders		
Other operating revenues(expenses)		
Net cash provided (used) by operating activities		38,764
Cash flows from non-capital financing activities		
State appropriations		
Federal receipts		
Federal disbursements		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable	****	,
Principal paid on notes payable		
Interest paid on notes payable		
Operating grants received		
Transfers in		
Transfers out		
Other		
Net cash provided (used) by non-capital financing activities		-
Cash flows from capital and related financing activities		
Proceeds from sale of bonds		
Principal paid on bonds	<u> </u>	
Interest paid on bond maturities Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable	, 	
Acquisition/construction of capital assets	(27.050)	
Proceeds from sale of capital assets	(37,059)	
Capital contributions		
Other		
Net cash provided(used) by capital and related financing		•
activities		(37,059)
Chat flavor from harmatine and teles		(01,005)
Cash flows from investing activities Purchases of investment securities		
		
Proceeds from sale of investment securities		
Interest and dividends earned on investment securities	189	
Net cash provided (used) by investing activities		189
Net increase(decrease) in cash and cash equivalents		1,894
Cash and cash equivalents at beginning of year		539,400

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2011

Statement D (concluded)

Reconciliation of operating income(loss) to net cash provided(used) by operating activities:

Operating income(loss)		\$	11,113
Adjustments to reconcile operating income(loss) to net cash	•		
provided(used) by operating activities:			
Depreciation/amortization	4,997	•	
Provision for uncollectible accounts		-	•
Other		_	
Changes in assets and liabilities:		_	
(Increase)decrease in accounts receivable, net			
(Increase)decrease in due from other funds		_	
(Increase)decrease in prepayments		-	
(Increase)decrease in invertories		_	
(Increase)decrease in other assets		_	
Increase(decrease) in accounts payable and accruals	5,155	5	
Increase(decrease) in compensated absences payable	299) .	
Increase(decrease) in due to other funds		_	
Increase(decrease) in deferred revenues			•
Increase(decrease) in OPEB payable	17,200	-	
Increase(decrease) in other liabilities		_	
·		_	
Net cash provided(used) by operating activities		\$	38,764
•			
Schedule of noncash investing, capital, and financing activities:			
Schedule of noncasti maestring, cabitat, and titiancing activities:			
Borrowing under capital lease(s)	\$		
Contributions of fixed assets			
Purchases of equipment on account			
Asset trade-ins			
Other (specify)	 		
	· -		
			
Total noncash investing, capital, and			
financing activities:	\$	-	

STATE OF LOUISIANA
LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA)
Notes to the Financial Statement
As of and for the year ended June 30, 2011

INTRODUCTION

The Louisiana Board of Architectural Examiners (BTA) was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:142. The following is a brief description of the operations of Louisiana Board of Architectural Examiners (BTA) and includes the parish/parishes in which the (BTA) is located:

It was created within the Office of the Governor as provided by Louisiana Revised Statute 37:142. The Board serves as a statewide authority to license and regulate the practice of architecture in the State of Louisiana. The Board is composed of 7 members that are appointed by the Governor of the State of Louisiana and serve six-year terms. Five of the members must be licensed architects that have practiced architecture for at least 7 years. One of the members must be an architect employed for at least seven years prior to his/her appointment in architectural education or as an administrator of building design, construction or design standards for government at the local, state or national level. The remaining board member is one that is not actively engaged in or retired from the professions of architecture, engineering, interior design, landscape architecture or the design/construction of buildings. Board members, as authorized by Louisiana Administrative Code 46:317(C), may receive a per diem of \$138 per day in addition to actual expense reimbursement to attend meetings or conduct board-approved business

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of Louisiana Board of Architectural Examiners (BTA) present information only as to the transactions of the programs of the Louisiana Board of Architectural Examiners (BTA) as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Louisiana Board of Architectural Examiners (BTA) are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration — Office of Statewide Reporting and Accounting Policy as follows:

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

B. BUDGETARY ACCOUNTING

The appropriations made for the operations of the various programs of the Louisiana Board of Architectural

Examiners (BTA) are annual lapsing appropriations.

- 1. The budgetary process is an annual appropriation valid for one year.
- 2. The agency is prohibited by statute from over expending the categories established in the budget.
- 3. Budget revisions are granted by the Joint Legislative Committee on the Budget, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
- 4. The budgetary information included in the financial statements includes the original appropriation plus subsequent amendments as follows:

	APPR	OPRIATIONS
Original approved budget	\$	550,800
Amendments:		
Final approved budget	\$	550,800

C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (If all agency cash and investments are deposited in the State Treasury, disregard Note C.) See Memo 11-36, Appendix A, for information related to Note C.

1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Louisiana Board of Architectural Examiners (BTA) may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the (BTA) may invest in time certificates of deposit in any bank domiciled or having a branch office in the state of Louisiana; in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows and balance sheet presentation, all highly liquid investments (including negotiable CDs and restricted cash and cash equivalents) and deposits (including nonnegotiable CDs and restricted cash and cash equivalents) with a maturity of three months or less when purchased are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are required to be held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

GASB Statement 40, which amended GASB Statement 3, eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) Notes to the Financial Statement As of and for the year ended June 30, 2011

The deposits at June 30, 2011, consisted of the following:

		Cash	Nonnegotiable Certificates of Deposit	<u>(T</u>	Other Describe)		Total
eposits per Balance Sheet (Reconciled bank ance)	\$	541,294 \$		\$		\$	541,294
eposits in bank accounts per bank	S	569,030		<u> </u>		- \$_	569,030
ank balances exposed to custodial credit risk: Uninsured and uncollateralized Uninsured and collateralized with securities held by the pledging institution Uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the entity's NOTE: The "Deposits in bank account due to outstanding items. The following is a breakdown by accounts per bank" balances shown at	bankin		ot necessarily equ	al the "	Deposits p		
Banking Institution			Program			A	mount
I. Regions Bank		Opera	tions		_ s		100,000
2. Hancock Bank							441,294

3							

2. INVESTMENTS

The Louisiana Board of Architectural Examiners (BTA) does/does not maintain investment accounts as authorized by La. Revised Statute 33:2955. all are long term certificates of deposit.

Cash in State Treasury

Petty cash

Custodial Credit Risk

Investments can be exposed to custodial credit risk if the securities underlying the investment are uninsured, not registered in the name of the entity, and are either held by the counterparty or the counterparty's trust department or agent, but not in the entity's name. Repurchase agreements are not subject to credit risk if the securities underlying the repurchase agreement are exempt from credit risk disclosure. Using the following table, list each type of investment disclosing the total carrying amounts and market values, and any amounts exposed to custodial credit risk.

GASB Statement 40 amended GASB Statement 3 to eliminate the requirement to disclose all investments by three categories of risk. GASB Statement 40 requires only the separate disclosure of investments that are considered to be exposed to custodial credit risk. Those investments exposed to custodial credit risk are reported by type in one of two separate columns depending upon whether they are held by a counterparty, or held by a counterparty's trust department or agent not in the entity's name. In addition, the total reported amount and fair value columns still must be reported for total investments regardless of exposure to custodial credit risk.

		Investments Exposed to Custodial Credit Risk			egardless of isk Exposure
Type of Investment	Uninsured, *Unregistered, and Held by Counterparty	Uninsured, *Unregistered, and Held by Counterparty's Trust Dept. or Agent Not in Entity's Name	-	Reported Amount Per Balance Sheet	Fair Value
Negotiable CDs	s	_ s	_s_	286,621 \$	286,621
Repurchase agreements U.S. Government Obligations ** U.S. Agency Obligations Common & preferred stock Montgages (including CMOs & MBSs) Corporate bonds Mutual funds Real estate External Investment Pool (LAMP) *** External Investment Pool (Other) Other: (identify)					
Total investments	s	\$	 <u>-</u> s <u>-</u>	286,621 \$	286,621

^{*} Unregistered - not registered in the name of the government or entity

^{**} These obligations generally are not exposed to custodial credit risk because they are backed by

3. the full faith and credit of the U.S. government. (See Appendix A, Memo 11-36 for the CERTITION RISK, INTEREST of US Government Obligations)

^{***} LAMP investments should not be included in deposits AND should be identified separately in this table to

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) Notes to the Financial Statement As of and for the year ended June 30, 2011

RATE RISK, CONCENTRATION OF CREDIT RISK, AND FOREIGN CURRENCY RISK DISCLOSURES

A. Credit Risk of Debt Investments

N/A

4. DERIVATIVES (GASB 53)

N/A

5. POLICIES

N/A

6. OTHER DISCLOSURES REQUIRED FOR INVESTMENTS N/A

D. CAPITAL ASSETS - INCLUDING CAPITAL LEASE ASSETS

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the balance sheet of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity is charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight line method over the useful lives of the assets.

Balance 6/30/2011	s s			48,195 (7,944) 40,251			\$ 40,251	\$ 48,195 48,195 (7,944) \$ 40,251
** Retirements	8	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\					· · · · · · · · · · · · · · · · · · ·	
* Reclassifi- cation of CIP							S	s s
Additions		S .		37,059 (4,997) 32,062			\$ 32,062	\$ 37,059 37,059 \$ 32,062
Restated Balance · 6/30/2010	59			11,136 (2,947) 8,189			8,189	\$ 11,136 11,136 (2,947) \$ 8,189
Prior Period Adjustments								
Balance 6/30/2010	8			11,136 (2,947)			\$	\$ 11,136 11,136 (2,947) \$ 8,189
<u>University/System</u>	Capital assets not depreciated: Land Non-depreciable land improvements Non-depreciable easements	Software - development in progress Construction in progress Total capital assets not depreciated Other capital assets:	** Accumulated depreciation Total infrastructure Buildings	Total land improvements Machinery & Equipment ** Accumulated depreciation Total buildings	Infrastructure ** Accumulated depreciation Total equipment	Software (internally generated or purchased) Other intangibles ** Accumulated amortization - software ** Accumulated amortization - other intangibles	Total intangibles Total other capital assets Capital asset summary:	Capital assets not depreciated Other capital assets, book value Total cost of capital assets Accumulated depreciation/amortization Capital assets, net

* Should only be used for those completed projects coming out of construction-in-progress to fixed assets. ** Enter a negative number except for accumulated depreciation in the retirement column

E. INVENTORIES

N/A

F. RESTRICTED ASSETS

N/A

G. LEAVE

COMPENSATED ABSENCES

The Louisiana Board of Architectural Examiners (BTA) has the following policy on annual and sick leave:

The Board's employees earn and accumulate annual and sick leave at varying rates depending on their years of full-time service and are credited at the end of each month of regular service. Accumulated leave is carried forward to succeeding years without limitation. Requests for leave must be made to and approved by the Director. Upon termination, employees are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the fund when leave is actually taken; it is recognized in the enterprise funds when the leave is earned. The cost of leave privileges applicable to general government operations not requiring current resources is recorded in long-term obligations.

2. COMPENSATORY LEAVE

Employees who are considered having non-exempt status according to the guidelines contained in the Fair Labor Standards Act may be paid for compensatory leave earned (K-time). Upon termination or transfer, an employee will be paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. Compensation paid will be based on the employees' hourly rate of pay at termination or transfer. The liability for accrued payable compensatory leave at June 30, 2011 computed in accordance with the Codification of Governmental Accounting and Financial Reporting Standards, Section C60.105 is estimated to be \$ 13,805. The leave payable is recorded in the accompanying financial statements.

H. RETIREMENT SYSTEM

Substantially all of the employees of the (BTA) are members of the Louisiana State Employees Retirement System (LASERS), a single employer defined benefit pension plan. The System is a statewide public employee retirement.

The accompanying notes are an integral part of this statement.

system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees. (Note: If LASERS is not your entity's retirement system, indicate the retirement system that is and replace any wording in this note that doesn't apply to your retirement system with the applicable wording.)

All full-time (BTA) employees are eligible to participate in the System unless they elect to continue as a contributing member in any other retirement system for which they remain eligible for membership. Certain elected officials and officials appointed by the governor may, at their option, become members of LASERS. Normal benefits vest with 10 years of service. Generally, retirement age employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service except for members eligible to begin participation in the Defined Benefit Plan (DBP) on or after July 1, 2006. Act 75 of the 2005 Regular Session changes retirement eligibility and final average compensation for members who are eligible to begin participation in the DBP beginning July 1, 2006. Retirement eligibility for these members is limited to age 60, or thereafter, upon attainment of ten years of creditable service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment.

Vested employees eligible to begin participation in the DBP before July 1, 2006, are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, these vested employees have the option of reduced benefits at any age with 20 years of service. Those hired on or after July 1, 2006 have only a single age option. They cannot retire until age 60 with a minimum of 10 years of service. The System also provides death and disability benefits and deferred benefit options, with qualifications and amounts defined by statute. Benefits are established or amended by state statute. The System issues a publicly available annual financial report that includes financial statements and required supplementary information for the System. For a full description of the LASERS defined benefit plan, please refer to the LASERS 2008 Financial Statements, specifically, footnotes A – Plan Description and C – Contributions. That report may be obtained by writing to the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000. The footnotes to the Financial Statements contain additional details and are also available on-line at:

http://lasers.websitegadget.com/uploads/LASERS_2010_CAFR.pdf

Members are required by state statute to contribute with the single largest group ("regular members") contributing 7.5% of gross salary, and the (BTA) is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2011, increased to 22% of annual covered payroll from the 18.5% and 18.5% required in fiscal years ended June 30, 2010 and 2009 respectively. The (BTA) contributions to the System for the years ending June 30, 2011, 2010, and 2009, were \$31,181, \$25,910, and \$24,887, respectively, equal to the required contributions for each year.

I. OTHER POSTEMPLOYMENT BENEFITS (OPEB)

GASB Statement No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans addresses accounting and financial reporting for OPEB trust and agency funds of the employer. GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions establishes standards of accounting and financial reporting for OPEB expense/expenditures and related OPEB liabilities or OPEB assets, note disclosures, and required supplementary information (RSI) in the financial reports of governmental employers. See the GASB Statement No. 45 note disclosures requirements in section 2 of this note.

1. Calculation of Net OPEB Obligation

Complete the following table for only the net OPEB obligation (NOO) related to OPEB administered by the Office of Group Benefits. The ARC, NOO at the beginning of the year, interest, ARC adjustment, and Annual OPEB Expense have been computed for OGB participants (see OSRAP's website - http://www.doa.louisiana.gov/OSRAP/afrpackets.htm) and select "GASB 45 OPEB Valuation Report as of July 1, 2010, to be used for fiscal year ending June 30, 2011." Report note disclosures for other plans, not administrated by OGB, separately.

Annual OPEB expense and net OPEB Obligation

Fiscal year ending	6/30/2011
1. * ARC	\$17,088.0
2. * Interest on NOO (4%)	\$2,000.0
3. * ARC adjustment	(\$1,900.0)
4. * Annual OPEB Expense (1. + 2 3.)	\$17,188.0
5. Contributions (employer pmts. to OGB for retirees' cost of 2011 insurance premiums)	
6. Increase in Net OPEB Obligation (4 5.)	\$17,188.0
7. *NOO, beginning of year (see actuarial valuation report on OSRAP's website)	48900
8. **NOO, end of year (6. + 7.)	\$66,088.0

J. LEASES

OPERATING LEASES

The total payments for operating leases during fiscal year June 30, 2011 amounted to \$35,281. A schedule of payments for operating leases follows:

Nature of lease		FY 2012	FY 2013	i	FY 2014	ΡY	2015	FY 2016		FY 2017- 2021	F	Y 2022- 2026
Office Space	_\$_	35,281	\$	_ \$ _		s		\$. \$_		\$	
Equipment	_ :			_ :							_	
Land												
Other											_	
				<u>.</u>								
Total	\$	35,281	. S	<u>.</u> \$:		s	-	s	_\$ ₌		. S	

3. LESSOR DIRECT FINANCING LEASES

N/A

4. LESSOR - OPERATING LEASE

N/A

K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2011:

	Year ended June 30, 2011						
	Ju	alance ine 30, 2010	Additions	<u>R</u>	eductions	Balance June 30, <u>2011</u>	Amounts due within one year
Notes and bonds payable:							
Notes payable Bonds payable	\$	\$		\$		S	- \$
Total notes and bonds			-				
Other liabilities:						_	
Contracts payable							-
Compensated absences payable		13,507	3,844		3,545	13,80	6
Capital lease obligations					-		-
Claims and litigation							-
Pollution remediation obligation							-
OPEB payable		48,900	17,188			66,08	8 .
Other long-term liabilities							<u> </u>
Total other liabilities		62,407	21,032		3,545	79,89	4 -

21,032 \$___

L. CONTINGENT LIABILITIES

Total long-term liabilities

N/A

M. RELATED PARTY TRANSACTIONS

N/A

N. ACCOUNTING CHANGES

N/A

O. IN-KIND CONTRIBUTIONS

N/A

P. DEFEASED ISSUES

N/A

Q. REVENUES - PLEDGED OR SOLD (GASB 48)

N/A

R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)

N/A

S.	VIOLATIONS OF FINANCE-R	ELATED LEGAL OR CONT	TRACTUAL PROVISIONS	;
	N/A			
T.	SHORT-TERM DEBT			
	N/A			
Ù.	DISAGGREGATION OF RECE	IVABLE BALANCES		
	N/A			
v.	DISAGGREGATION OF PAYA	BLE BALANCES		
	N/A			
w.	SUBSEQUENT EVENTS			
	N/A			
x.	SEGMENT INFORMATION			
	N/A			
Y.	DUE TO/DUE FROM AND TRA	nsfers		
	N/A			
Z .	LIABILITIES PAYABLE FROM	M RESTRICTED ASSETS		
	' N/A			
AA.	PRIOR-YEAR RESTATEMENT	OF NET ASSETS		
	The following adjustments were	made to restate beginning net	assets for June 30, 20	
	Ending net assets 6/30/10 as reported to OSRAP on PY AFR	*Adjustments to ending net assets 6/30/10 (after AFR was submitted to OSRAP) + or (-)	Restatements (Adjustments to beg. Balance 7/1/10) + or (-)	Beg net assets @ 7/1/10 as restated
	\$ 754,414 \$		16,020 \$	770,434
				•
	An adjustment was made for ann	nual leave payable to reduce pri	or year's balance by the	
	amount of \$16,020. It was deter reflect actual annual leave time p	mined that the prior year balance		
	•	•	•	

BB. NET ASSETS RESTRICTED BY ENABLING LEGISLATION (GASB 46)

CC. IMPAIRMENT OF CAPITAL ASSETS & INSURANCE RECOVERIES

DD. EMPLOYEE TERMINATION BENEFITS

N/A

N/A

EE. POLLUTION REMEDIATION OBLIGATIONS

N/A.

FF. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

N/A

STATE OF LOUISIANA LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA) SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS JUNE 30, 2011 (Fiscal close)

Name		Amount
Bacque, Allen J.	\$	2385
Blitch, Ronald J	·	2703
Brierre, Creed		1590
Brinson, J. David		2226
Cardone, Jr., John		3021
LeBlanc, Richard J.		3021
McKinney, Robert W.		2385
Total	\$	17,331

STATE OF LOUISIANA

LOUISIANA BOARD OF ARCHITECTURAL EXAMINERS (BTA)

COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the State, please complete the schedule below. If the change is greater than \$3 million, explain the reason for the change.

	<u>2011</u>	<u> 2010</u>	,	Difference		Percentage <u>Change</u>
1) Revenues	\$ 493,952	\$ <u>473,119</u>	\$_	20,833	_\$ _	4%
Expenses	482,840	447,405	·	35,435		7.9%
2) Capital assets	40,251	8,189		32,062		391%
Long-term debt	79,894	78,415		1,479		1.9%
Net Assets	783,117	754,414		28,703		3.8%
Explanation for change:						
			·			